

AUTODROMO DI PERGUSA
JUNE 7-9 2024

COMMUNICATION TO PARTICIPANTS

From: Organizer

To: All Competitors/Drivers of all categories

Categoria: TCR ITA CISP MITJET ITALIA RS C.I.V.C.A.

Pages: 5

Allegati: 1

INDEX

- A EVENT REGISTRATION
- B FREE PRACTICE SESSIONS
- C BOXES
 - 1. BOX RESERVATION
 - 2. COSTS
 - 3. KEY PICKUP AND RETURNS
- D PAYMENTS
- E TIMETABLE OF THE EVENT
 - 1. CIRCUIT ENTRANCE
 - 2. DELIVERY
 - 3. ADMINISTRATIVE CHECKS
 - 4. TECHNICAL SCRUTINEERS
 - 5. TEAM MANAGER AND DRIVERS BRIEFING
- F. EVENT LOGISTICS
 - 1. PASS DELIVERY
 - 2. ACCREDITATION CENTRE
 - 3. GRID ACCESS
 - 4. TRANSPONDER DELIVERY
 - 5. ENTRY OF ASSISTANCE VEHICLES AND CARS
 - 6. MEDIA CENTRE
 - 7. OFFICIAL NOTICEBOARD
 - 8. RANKINGS DISTRIBUTION
 - 9. RADIO FREQUENCIES
- G. CIRCUIT LOGITICS
 - 1. AUDIO-VIDEO BROADCASTS
 - 2. CERTIFICATION OF TEMPORARY STRUCTURES WITHIN THE PADDOCK
 - 3. MUNICIPAL BILLOBOARD TAX
 - 4. WI-FI AREA
 - 5. NOISE HOURS LIMIT
 - 6. HOSPITALITY ROOMS RENTALS
 - 7. BAR – CATERING
- H SAFETY INFORMATION FOR THE EVENT PARTICIPANTS
 - 1. GENERAL SAFETY INFORMATION WITHIN THE CIRCUIT
 - 2. WASTE DISPOSAL
- I. CIRCUIT
 - 1. CIRCUIT ENTRY
 - 2. CIRCUIT CONTACTS

In order to facilitate the pre-race management of the various categories involved, Mr. Competitors / Drivers are strongly requested to scrupulously follow the current F.I.A. / A.C.I. sporting rules, as well as the provisions of this circular, regarding:

A) EVENT REGISTRATION

NEWS!!!! Sign up to **CIRCUIT ENTER and you will have the championship just one Clickaway!**

REGISTRATIONS FOR INDIVIDUAL SCHEDULED RACES

All competitors must register on the "[Circuit Enter](#)" website by 3/04/2024 by uploading the following documents:

→ COMPETITORS WITH ITALIAN LICENSE

Pre-registration on the ACI website **MANDATORY** Registration on "[Circuit Enter](#)" website **MANDATORY**

The Competitor/Conductor must also upload on the "[Circuit Enter](#)" website:

- Copy of PAYMENT of the entry fee;
- Copy of ANY EXPIRED DOCUMENTS (medical examination and/or ACI association);
- In case of a MINOR DRIVER: self-certification of parental authority and copies of the identity documents of both the minor and the parents.

→ COMPETITORS/CONDUCTORS WITH FOREIGN LICENSES: they must send by email the following documents:

- Valid competitor and driver(s) sporting LICENCES (front and back);
- Copy of PAYMENT of the entry fee;
- IDENTITY CARD;
- MEDICAL FICHE (only in the case it is not shown on the license itself);
- Authorization ASN of membership (mandatory in case it is not shown on the license itself);
- In case of a MINOR DRIVER: self-certification of parental authority and copies of the identity documents of both the minor and the parents.

The entry is considered valid and finalized **ONLY** when the relevant entry fee is paid by bank transfer (see payments section). The copy of the bank transfer must be uploaded on "[Circuit Enter](#)" within the established deadlines.

The registration fee amounts are as follows:

Tipologia	Netto	IVA	Totale	note
TCR Italy Touring Car Championship	€ 1.150,00	€ 253,00	€ 1.403,00	
C.I.V.C.A.	€ 330.50	€ 72.71	€ 403.21	
Mitjet				

B) FREE PRACTICE SESSIONS

The amounts of free practices are as follows:

Categoria	Durata	Imponibile	IVA	Totale
C.I.V.C.A.	30'	€ 150	€ 33	€ 183

PAYMENT:

- Within the 03/06 by bank transfer (see payments section D pg.3), it is mandatory to upload a copy of the bank transfer on the "[Circuit Enter](#)" website)
- After 03/06 directly at the SECRETARY OFFICE (Race Control Building – ground floor) in the following days/hours:
 - *Thursday 06/06 from 15.00 to 18.00*
 - *Friday 07/06 from 8.00*

ATTENTION!

LIABILITY WAIVER (mod. M09PSE): **IT MUST BE DULY SIGNED IN ORIGINAL AND DELIVERED** at the SECRETARY OFFICE (ground floor – Race Control Building) when collecting the free practice session sticker.

C) BOX

1) BOXRESERVATION

Send the request via the appropriate section on the "[Circuit Enter](#)" portal no later than 24/04/2024. The assignment of the Boxes will be made by ACI Sport. The Circuit will send the confirmation and payment request to the teams via "[Circuit Enter](#)".

2) COSTOS

Price for the entire Weekend. Box for exclusive use of TCR Team

3) KEYPICKUPANDRETURN

At SECRETARY OFFICE (ground floor – Race Control Building). A € 100,00 deposit is required.

D) PAYMENTS

Payments for all the above items must be made ONLY AND EXCLUSIVELY by bank transfer to:

Beneficiary: Tesoriere Consorzio Ente Autodromo Pergusa

Bank: Banca Agricola Popolare Ragusa Succursale

di Enna Via Leonardo Da Vinci, 5 – 94100 – Enna

IBAN: IT 43 F 05036 16800 T20550550004 Swift: POPRIT31055

Specify: 1) Name(s) of the competitor(s)/Driver(s)

2) Type of championship/Trophy/Cup in which driver is participating the copy of

the transfer account must contain the CRO number.

NB. For bank transfers, will be taken the date of payment (not the value date).

FOR INVOICING: you must indicate all data (including VAT number, tax code and unique SDI code) in the appropriate section on the "[Circuit Enter](#)" website. In the absence of this request, will be issued a receipt.

ATTENTION for FOREIGN COMPANIES (with non-italian VAT number): As required by Italian tax regulations, following the publication on 24/09/2018 by the Agenzia delle Entrate of Principle of Law Nb.2 on VAT (Dpr. 633/72 and subsequent amendments), all services will be subject to ordinary VAT.

E) TIMETABLE OF THE EVENT

1) CIRCUIT ENTRANCE

- Thursday 06/06 from 14.00 to 20.00
- Friday 07/06 from 07.00 to 20.00
- Saturday 08/06 from 07.00 to 20.00

Transportation and/or movement of heavy vehicles are not allowed during night hours unless specifically authorized by the Circuit Management.

2) DELIVERY

Access to the paddock for loading and unloading material is permitted for 45' with pass *delivery*.

3) ADMINISTRATIVE CHECKS

At SECRETARY OFFICE (ground floor – Race Control Building), according to time schedule.

- **COMPETITORS AND DRIVERS WITH ITALIAN LICENSES:** ONLY AND EXCLUSIVELY those competitors/drivers who do not comply with the documentation sent or with documents that have expired must come.
- **COMPETITORS AND DRIVERS WITH LICENSES OTHER THAN ACI:** They must show up to carry out the sporting checks (checking documents and signing the check sheet).

4) TECHNICAL SCRUTINEERS:

As per regulations, **pre-race scrutineering will be conducted in attendance.**

The documents can be downloaded from: <https://www.acisport.it/it/acisport/normativa/regolamenti-tecnici/2024>

Please note the following:

- **Clothing Declaration (DA):** It must be uploaded on the "Circuit Enter" portal, in pdf or jpg format and named as follows: category_n-of-race_Name-Driver_Type_Document. Example: TCR_99_Rossi-Mario_DA

The original of the declaration must however be brought during the technical checks

5) TEAM MANAGER AND DRIVERS BRIEFING

Media Room, Autodromo di Pergusa (Tribune) Via Nazionale, Enna see Time Schedule

F) EVENT LOGISTICS

1) PASS DELIVERY at the ACCREDITATION CENTRE Circuit Main gate.

2) ACCREDITATION CENTRE

- Thursday 06/06 from 12.00 to 18.00
- Friday 07/06 from 08.00 to 20.00
- Saturday 08/06 from 08.00 to 18.30

During the collection of envelopes, it will be necessary to show an identification document.

Teams can deposit a maximum number of 5 envelopes. Each envelope must report TEAM NAME and NAME AND SURNAME OF THE COLLECTOR.

3) ACCESSTOTHEGRID

Access to the grid is allowed only to *Pit-Wall* pass holders

4) TRANSPONDER DELIVERY

Transponders must be collected and brought back at the Timekeeping Room, Palazzina box - 3° floor

- Thursday 06/06 from 17.00 to 20.00
- Friday 07/06 from 08.00 to 18.00
- Sunday 09/06 from 08.30 to 15.30
- Transponders must be returned within 30' from the end of the last scheduled race.

5) ENTRY OF SERVICE VEHICLES AND CARS

The entrance to the Paddock and to the boxes for the assistance means (Trucks, Vans, and Cars) will be from: Autodromo di Pergusa, Via Mercurio, Pergusa Enna

HOLDING AREA: :in case of arrival before the date of allowed access to the paddock, the vehicles can park in the holding area at Parking Autodromo di Pergusa, Via Mercurio, Pergusa Enna

6) MEDIA CENTRE – Tribuna Centrale – Ground Floor

- | | | | |
|------------------|--------------------|----------------|--------------------|
| • Thursday 06/06 | from 9.00 to 19.30 | Saturday 08/06 | from 8.00 to 22.00 |
| • Friday 07/06 | from 8.00 to 21.30 | Sunday 09/06 | from 8.00 to 19.30 |

7) OFFICIAL NOTICEBOARD

Virtual Only - active from Thursday 06/06 on Sportity (<https://webapp.sportity.com/>) using the code "ARW_24".

8) RANKINGS DISTRIBUTION

No paper copies of the rankings will be distributed. Available links: <https://livedataacisport.perugiatiming.com>

9) RADIO FREQUENCIES

To request radio frequencies, write to info@autodromopergusa.it

G) CIRCUIT LOGISTICS

1) AUDIO-VIDEO BROADCASTS

For the use of audio and/or video equipment, there's the obligation to pay SIAE fees in advance to: Agenzia SIAE di Enna - 94100 Enna (EN) telefono 0935-501863 - mail enna@mandatarie.siae.it

2) CERTIFICATION OF TEMPORARY STRUCTURES WITHIN THE PADDOCK

To install temporary structures inside the paddock during the event, contact the Technical Office - Arch. Marco Crisafulli (tel. +39 0935 543143) - alla mail qui di seguito indicata: uff.tecnico@autodromopergusa.it

3) MUNICIPAL BILLBOARD TAX

To display flags, banners, etc. there's the obligation to pay a municipal tax

4) WI-FI AREA

Free WI-FI service is available in the Paddock, inside the boxes, in the Media center and in the Pit-Lane
User ID Autodromo_Pergusa password autodromo@2020

5) NOISE HOURS LIMIT

It is mandatory to comply with the following hourly limit: 8.30am- 7.00pm unless otherwise specified on the program.

6) BAR - CATERING

Bar Paddock Snack bar:

- Thursday from 7.30 to 21.00
- Friday/Saturday from 7.30 to 23.00
- Sunday from 7.30 to 19.30

7) FUEL STATION

Inside the circuit there is no fuel station but there is a 24 hour self service (Q8) from 300mt to the Circuit

H) SAFETY INFORMATION FOR EVENT PARTICIPANTS

1) GENERAL SAFETY INFORMATION INSIDE THE CIRCUIT

All participants inside the Circuit must follow the safety provisions that are in the document "Regulation" published on the Circuit website. Everyone must take notice.

1) 2) WASTEDISPOSAL

It's FORBIDDEN THE ABANDONMENT of SPECIAL WASTE inside the circuit as specified on the general regulations available at the following link:

Special waste (such as tires, carpeting, elastomers, batteries, brake discs, empty gasoline drums) must be removed from the facility and disposed of at customer's expense. Any cost of restoration and disposal will be charged by Autodromo di Pergusa to the responsible parties themselves. Exhausted oils must be deposited in the appropriate containers located at various points within the paddock. Normal waste must be thrown in the appropriate bins located outside the boxes.

I) AUTODROMO

1) PUBLIC ADMISSION TO THE CIRCUIT:

paid ticket office with single Grandstand/Paddock ticket.

- Saturday June 8th, 2024: € 10,00
- Sunday June 9th, 2024: € 20,00
- Children under 12 free entrance

2) Autodromo di Pergusa

Consorzio Ente Autodromo di Pergusa

Via Autodromo, 1 - 94100 Pergusa Enna - EN - Centralino +39 0935-543101 - Fax +39 0935-543143.

info@autodromopergusa.it